





SHREE MEGHMANI PARIVAR AND
SHREE BHAILALBAI A. PATEL (DETRUJWALA)
UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS
SOLA AHMEDABAD - 380060

Dt. 7/1/2025

This is to inform all students of B.Com. Sem.-2 that our college is going to organise an Add-on Course in "Computer Skills", from 21th February, 2025 to 21th April, 2025 for 30 hours. / each batch, Interested students are welcome and enroll their name to Prof. Mukesh Patel before 15th February, 2025. Timing of the course is 10:30 a.m.to 12:30 p.m.


Principal

Principal
Shri Meghmani Parivar and
Shri Bhailalbai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad - 380060.

Sr	NAME	CLASS	SIGN	Sr	NAME	CLASS	SIGN
1	DR.RUPALBEN S.PATEL			14	PROF. KUNJBIHARI MAKWANA		
2	DR.SHILPA J.PATEL			15	PROF. SWATI P. PATEL		
3	DR.AJITHA R.NAIR			16	PROF. NAKULBHAI SOLANKI		
4	DR.DINESHKUMAR J.KANZARIYA			17	PROF. ARUNBHAI PARMAR		
5	DR.AJAYBHAI M.RAVAL			18	PROF. MUKESHBHAI PATEL		
6	DR.MANISHBHAI CHUDASHMA			19	PROF. NIRAVBHAI PANDYA		
7	DR. BIPINBHAI M. VAGHELA			20	PROF. BRIJESHBHAI PRAJAPATI		
8	DR. JIGARKUMAR R. JOSHI			21	SHILPABEN MISTRY		
9	PROF. DINESH K.PATEL			22	PROF. SHRUTI GAJJAR		
10	PROF. MEENABEN J.JADEJA			23	PROF. ARCHNABEN JOSHI		
11	PROF. HEENABEN C. PATEL						
12	PROF. MILINBHAI DANAK						
13	PROF. PARASARBHAI DAVE						



Shree Meghmani Parivar & Shree B.A. Patel [Detrojwala]

Umiya Arts and Commerce College for Girls,

Sola, Ahmedabad:-380060

BROCHURE

Name of the course :- Add on course on Computer Skills

Total Hours :- 30 Hours / each batch

course offered :- B.com Sem-2

Timing:- 10:30 a.m. TO 12:30 p.m.

Duration of course :- 21-02-2025 To 21-4-2025

Resource Person:- Prof. Mukesh Patel (9879994125)

Venue :- Computer lab , Shree Meghmani Parivar & Shree B.A. Patel [Detrojwala]

Umiya Arts and Commerce College for Girls, Sola, Ahmedabad:-380060

Contact Person :-

Archana Jani

archujoshi2018@gmail.com

Dr. 
Principal
Umiya Arts & Commerce College for Girls Sola, Ahmedabad-380060
umiyacollege@gmail.com



Course Schedule

B.com Sem-2 Eng.Med

Sr/n	Date	Time	Program Details
1	21-02-2025	10:30 TO 12:30	INTRODUCTION OF COMPUTER AND PARTS
2	22-02-2025	10:30 TO 12:30	INTRODUCTION OF COMPUTER AND PARTS
3	23-02-2025	10:30 TO 12:30	INTRODUCTION OF COMPUTER AND PARTS
4	26-02-2025	10:30 TO 12:30	Theory of Microsoft Word
5	27-02-2025	10:30 TO 12:30	Theory of Microsoft Word
6	01-03-2025	10:30 TO 12:30	Practical of Microsoft Word
7	05-03-2025	10:30 TO 12:30	Practical of Microsoft Word
8	07-03-2025	10:30 TO 12:30	Theory of Microsoft Excel
9	08-03-2025	10:30 TO 12:30	Theory of Microsoft Excel
10	12-03-2025	10:30 TO 12:30	Practical of Microsoft Exce
11	03-04-2025	10:30 TO 12:30	Practical of Microsoft Excel
12	09-04-2025	10:30 TO 12:30	Theory of Microsoft Powerpoint
13	12-04-2025	10:30 TO 12:30	Theory of Microsoft Powerpoint
14	19-04-2025	10:30 TO 12:30	Practical of Microsoft Powerpoint
15	21-04-2025	10:30 TO 12:30	Practical of Microsoft Powerpoint


Principal
Shri Meghmani Parivar and
Shri Bhailalbhai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad-380060.

Day	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Month	R.No	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign	sign
2080	PATEL MANSI PRAVINBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2081	DESAI MEHA VISHNUBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2082	NAVAL MINAXI JABRCHANDRA	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2083	BHARWAD MITTALBEN MANISHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2085	PURJOIT MS POOJA KUMARI POPATLAL	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2086	SOLANKI NEETBEN MAHENDRABHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2087	PARMAR NEHA CHANDRESHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2088	PARMAR NEHAL MANISHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2090	PARMAR NENCY HIMMATBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2092	MALVIYA NIKITA PARASMAL	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2095	PALIYA NIRANJANA NARSINHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2096	NAYI NIYATI NIRANJANKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2097	MEVADA PAL RAMSHIBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2098	ZALODIYA PALAKBEN BHAILAL	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2099	KOVANI PARI BHAVSHIBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2100	SATAPARA PARTA MANSUKHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2101	BURASIVA PAYAL ARUNBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2102	MAKWANA POGJA BHURABHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2103	SUTTHAR POOJA TAGARAM	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2105	PATEL PRACHI ANKIT	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2106	KALARIYA PRACHI PRAVINKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2107	RADADIYA PRAHJALBEN RAJSHIBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2108	MODHA PRAPTI ASHVINBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2109	PATEL PRINCEY KALPESHKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2111	RAJPUT PRIVANKA MAHENDRASINGH	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2112	PRALAPATI PRIVANSHI ALPESHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2113	MEVADA PURVIBEN HASMIKHBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2116	THAKOR RAMLALBEN GABHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2118	PATEL REEVABEN VIPULBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2119	VACHHETA RICHITA NARESHKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2121	DESAI RIDDHIBEN VINODBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2122	SONI RIISHIKA SUNILBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2123	BABARI RIYA BAKABHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2124	DARU RIYA NILSHEBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
2126	MAU ROSHINIBEN ROHITKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
128	SADHU RUSHIBEN NARESHKUMAR	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)
130	VELANI SAKSHI VASHANTBHAI	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(M)

Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
R.No	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2131	VALAND SAKSHIBEN VIKRAMBHAI	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli	P Sushli
2132	PANDEY SANDHYA OMKAR	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya
2133	DESAI SANDHYA SAHARABHAI	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya	P Sandhya
2134	MOUPARIYA SEMA PAPPUJI	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema	P Sema
2135	PRAJAPATI SHARDHHA HASMUKHBHAI	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha	P Shardha
2136	ATAL SHIVANI RAUVEER	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani
2137	PAL SHIVANI SYARAM	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani	P Shivani
2139	SHAH SIDDHI JIGNESH	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi	P Siddhi
2140	HARANIYA SIDHDHIBEN NARESHBHAI	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi	P Sidhhi
2141	DESAI SNEH RAJESHBHAI	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh	P Sneh
2142	PANCHAL SNEHA RAJESHKUMAR	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha	P Sneha
2145	YADAV SWATI MADHIRSINGH	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati	P Swati
2146	PATEL TANVI NARANBHAI	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi	P Tanvi
2147	YADAV TANVA SHREE RAMPPAL	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva	P Tanva
2148	YADAV TRUPTI JAYPALBHAI	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti	P Trupti
2149	THAKER VALLARI JIGNESHBHAI	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari	P Vallari
2150	VRADIYA VENSIBEN DHAMJIBHAI	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib	P Vensib
2151	DESAI VIDHI AMRUTBHAI	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi
2152	PAREKH VIDHIBEN PARESHBHAI	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi	P Vidhi
2153	DESAI VISHVA KANJIBHAI	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva	P Vishva
2154	VANALIYA VRUTI RAMESHBHAI	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti	P Vruti
2155	RAVAL YASHASVI HARESHKUMAR	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi	P Yashasvi
2156	PATEL ZARNA ASHVINBHAI	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna	P Zarna

G. K. S.

Principal
 Shri Meghmani Parivar and
 Shri Bhallabhai A. Patel (Detrojwala)
 Umiya Arts & Commerce College for Girls
 Sola, Ahmedabad-380060.

Add-on Course on Computer Skills - Completion Report

Place: College Classroom and Computer Lab-1,
Umiya Arts and Commerce College for Girls, Ahmedabad

Participants- B.Com. Semester – 2 (Gujarati Medium) - 99
B.Com. Semester – 2 (English Medium) – 129
Total Participants: 228

Training Duration: 30 Hours / each batch
Duration: 21 February, 2025 to 21 April, 2025

Session Overview

Add-on course on Computer Skills was successfully organized by Umiya Arts and Commerce College for Girls, Ahmedabad with 228 Students. The course aimed to provide fundamental knowledge of computer, Hardware and Software, MS-Office package includes MS-Word, MS-Excel and MS-Power point for foundational level, Practical skills and job work.

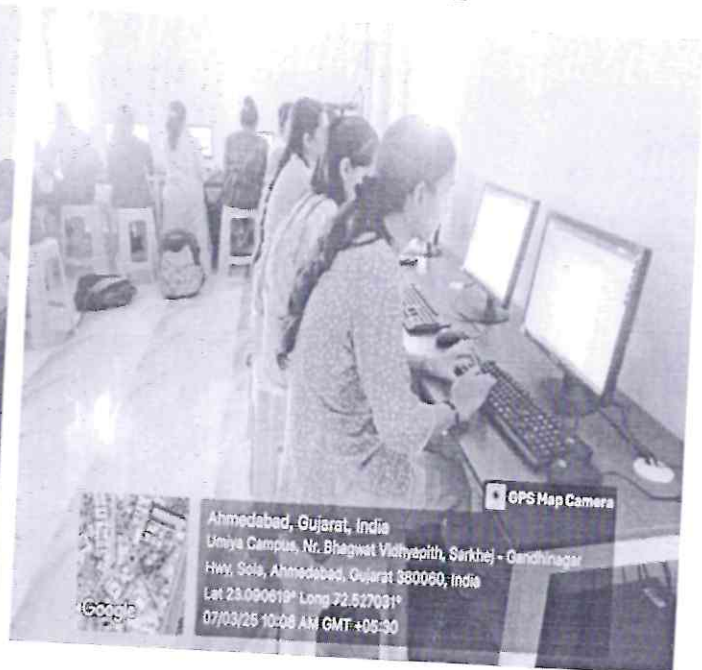
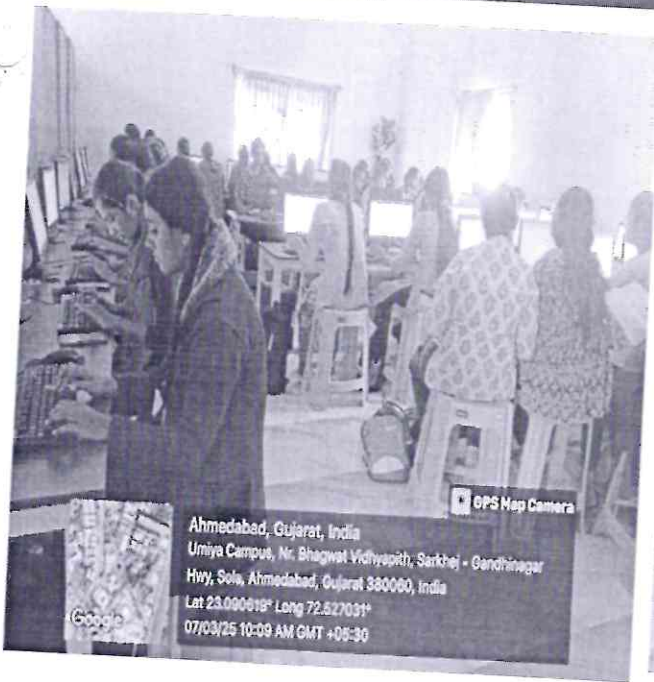
The Theory and Practical sessions were delivered in a premeditated setup, concerning of three main applications – each focusing on essential skills such as Word Application options/functions, Main functions of MS-Excel formulas, charts, tables, functions, options etc. and application based options, In power point application includes Slides, slide show, shorter, Hide slide, Transition, slide master etc.

Trainer Details

- **Name:** Prof. Mukesh Patel
- **Contact Number:** 98799 94125
- **Mail ID:** laptronics.ahm@gmail.com



Principal
Shri Meghmani Parivar and
Shri Bhallaibhai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad-380060.



Principal
Shri Meghmani Parivar and
Shri Bhallaabhai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad-380060.

Conclusion

This comprehensive course has helped students knowledge about Basic computer skills and MS-Office package permitting them to be better equipped for their future.



Principal
Shri Meghmani Parivar and
Shri Bhallaibhai A. Patel (Detrojwala)
U. J. Arts & Commerce College for Girls
Sola, Ahmedabad-380060.

**Shree Meghmani Parivar & Shree B.A. Patel [Detrojwala]
Umia Arts and Commerce College for Girls, Sola, A'bad
Computer Skills**

FEED-BACK FORM B.com Sem-2 Eng.Med

ROLL NO	NAME	AVERAGE	GOOD	OUT STANDING	SIGNATURE
2004	PATEL ANAVIBEN LALIBHAI			✓	Anevi
2012	KALARIYA ARPITA PRAVINBHAI			✓	Arpita
2018	PANCHAL BHUMI BHARATBHAI			✓	Bhoomi
2027	CHAUHAN DISHABEN JASVANTBHAI			✓	Disha
2038	DARJI HELI BHAVESHKUMAR			✓	Heli
2044	PATEL HETVIKUMARI CHAMPAKBHAI			✓	Hetvi
2070	GOYAL KITUBEN JITENDRABHAI			✓	Kitub
2075	KANOJIYA MAHEK HARISH		✓	✓	Mahels
2086	SOLANKI NEETIBEN MAHENDRABHAI			✓	N.M.Solanki
2111	RAJPUT PRIYANKA MAHENDRASINGH			✓	Priyanka
2126	MALI ROSHNIBEN ROHITKUMAR			✓	Roshni
2135	PRAJAPATI SHARDHDHA HASMUKHBHAI			✓	S.H.P.
2147	YADAV TANYA SHREE RAMPPAL		✓	✓	Tanya
2149	THAKER VALLARI JIGNESHBHAI			✓	Vallari
2154	VANALIYA VRUTI RAMESHBHAI			✓	Vruti

M.G. Patel

CO-ORDINATOR



Shri Meghmani Parivar and
Shri Bhalalalal A. Patel (Detrojwala)

SIGNATURE OF THE PRINCIPAL

WITH STAMP



*Shree Meghmani Parivar & Shree B.A. Patel [Detrojwala]
Umiya Arts and Commerce College for Girls,
Sola, Ahmedabad-380060*



CERTIFICATE

OF PARTICIPATION
PROUDLY PRESENTED TO

Patel Jinal Kantilal

*She has successfully attended a Add on course Computer Skills
between 21-02-2025 TO 21-04-2025 of 30 Hours
We wish her for a bright future*

CO-ORDINATOR

COLLEGE
SEAL

PRINCIPAL

ghali

Principal
Shri Meghmani Parivar and
Shri Bhailalbai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad-380060.